

St Mary's High School Downpatrick

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Celebrating 60 Years of Education 1957 - 2017

Principal: Ms R McLaughlin B.Ed MSc PQH(NI)

4th September 2020

Dear Parent/Guardian

Re: Years 13 & 14

I wish to inform you that building work will be taking place in the Sixth Form Study the week beginning Monday 7th September. This work was approved by the Department, but unfortunately due to lockdown it did not take place.

I am proposing the following arrangements for the week:

- Years 13 & 14 will have permission to work at home first thing in the morning if they have no timetabled classes
- They will come in for classes and sign in and out at reception in line with our Child Protection Policy
- If they have no timetabled classes in the afternoon they will have permission to work at home
- We appreciate that the students need access to ICT facilities and they may wish to bring in their own devices or use their own at home
- When students are not in class they will be supervised in Room 33 (The Assembly Room)

We know that our students are responsible young women who want to do well and are focused on their studies. We thank you for your support and understanding in this matter. If you require any clarification do not hesitate to contact me.

Yours faithfully,

Ms. McLaughlin

Principal

